

We Matter,

Value Us.

Checklist for young
people to use with
organisations

Digital
version for
using on
screen

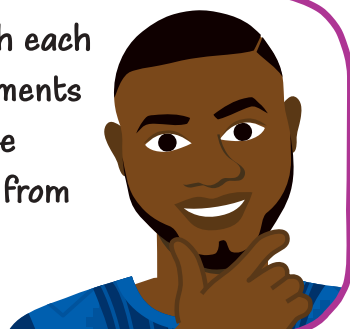


GLOBAL NETWORK OF
YOUNG PEOPLE
LIVING WITH HIV

MEASURING HOW WELL ORGANISATIONS ARE ENGAGING YOUNG PEOPLE LIVING WITH HIV

1 = poor **2** = below average **3** = average **4** = good **5** = excellent

Read through each of the statements and score the organisation from 1-5.



Add up the totals and read a summary at the end of the tool.



NOTE: Click the check box under the chosen number. Then save the PDF after you have finished.



KEEPING YOUNG PEOPLE SAFE



1	The organisation has a safeguarding policy.	1	2	3	4	5
2	The staff have been trained on the importance of the safeguarding policy and our duty of care.	1	2	3	4	5
3	The organisation carried out a risk assessment for activities directly with young people to identify potential risks and actions to mitigate risk and harm.	1	2	3	4	5
4	You have been informed of actions the organisation is taking to prevent or mitigate risk and harm to young people working with them.	1	2	3	4	5
5	You were provided with information and training on the safeguarding policy, safety and security for travelling and reporting procedures for raising any issues.	1	2	3	4	5
6	The organisation has discussed how they will use your information and data and have asked for your consent.	1	2	3	4	5
7	The organisation has offered you practical and personal support to ensure your health and wellbeing through mentoring, counselling, communication or accompaniment.	1	2	3	4	5

VALUING THE CONTRIBUTION OF YOUNG PEOPLE



8	The organisation contacted you, you understand who they are, what they do and how you can work together.	1	2	3	4	5
9	The organisation allocated a budget to support you, either through a grant or support to the organisation you are affiliated with, to provide you with items such as a stipend, per diem or scholarship.	1	2	3	4	5
10	The organisation demonstrated a clear commitment to working with you, and are clear about the work you will do and expectations.	1	2	3	4	5
11	The organisations engaged you and other young people at every stage of the project.	1	2	3	4	5
12	The organisation has given space for young people to lead the work and make decisions that have impact and create change.	1	2	3	4	5
13	The organisation appreciated your efforts and made you feel involved, respected and valued.	1	2	3	4	5

ENSURING DIVERSE REPRESENTATION OF YOUNG PEOPLE



14	The organisation ensured they were working with a diverse range of young people removed any barriers to participation for young people (e.g. access, location, criminalisation, language).	1	2	3	4	5
15	The organisation allocated time and funding to reach young people from more diverse communities for more equal representation.	1	2	3	4	5
16	The organisation ensured requests for young people to take part in policy, advocacy or programme activities was transparently advertised.	1	2	3	4	5
17	The organisation explored creative ways to engage other young people they don't normally work with using online platforms, digital tools.	1	2	3	4	5
18	The organisation has built partnerships with youth-led organisations to support wider representation of young people.	1	2	3	4	5

PROVIDING SUPPORT



19	The organisation discussed with you about an event or piece of work in advance including about payment, travelling and logistics before asking you to accept.	1	2	3	4	5
20	The organisation supported all travel costs – visas, travel to embassies, insurance, vaccines, connecting flights, per diems and prepared well in advance.	1	2	3	4	5
21	The organisation remunerated you through per diems, stipends, data and phone credit, funding to organisations. They discussed with you to explore what you need.	1	2	3	4	5
22	The organisations provided money in advance, so you have money to travel with and are not expected to pay up front.	1	2	3	4	5
23	The organisation provided information on a new country, on safety, culture, language, money. They have ensured you have insurance and details about security.	1	2	3	4	5
24	The organisation offered accompaniment in meetings and events and necessary translation where needed to allow you participate in all parts of an event.	1	2	3	4	5
25	The organisation recognised the wellbeing of young people and didn't overburden the same people or risk burn out.	1	2	3	4	5

BUILDING POSITIVE YOUTH-ADULT PARTNERSHIPS

26	The organisation provided training to staff on how to work effectively with young people including exploring attitudes and values, and challenging power dynamics to create more equal partnerships.	1	2	3	4	5
27	The organisation provided space and mechanisms for you to feedback and challenge the organisation without fear of rejection or exclusion.	1	2	3	4	5
28	The organisation provided a safe space for you to speak your own words and bring your own ideas, they did not coerce you to talk about things you are not comfortable with.	1	2	3	4	5
29	The organisation supported youth-led organisations and trusted their ability to do the work with the right support.	1	2	3	4	5
30	The organisation facilitated connections for you with different organisations and networks without creating competition or being territorial about your relationships with other organisations.	1	2	3	4	5

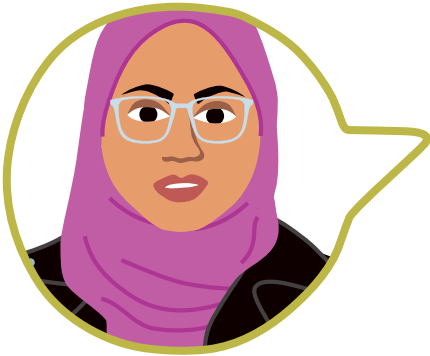
INVESTING IN THE SUSTAINABILITY OF YOUTH-LED ORGANISATIONS

31	The organisation planned for long term work with young people and not just one-off events to 'tick the box' on working with young people.					
32	The organisation designed pathways for young people within the organisation and identified roles and points of progression.					
33	The organisation invested in skills building and mentoring for you and other young people to prepare you for current and future work.					
34	The organisation made a plan for young people 'aging out', moving out of the youth sector and invested in the next generation of young people.					
35	The organisation ensured that expectations of young people were realistic and did not risk overburdening you.					
36	The organisation documented and promoted the value of their work with young people and reported to donors on it and advocated for greater investment in youth-adult partnerships.					

PROMOTING GREATER ACCOUNTABILITY TO YOUNG PEOPLE

37	The organisation collected consent from young people's participation in the work and the use of their images and information in any materials, articles, web content.					
38	The organisation designed mechanisms to get feedback from you and other young people on your engagement and participation, evaluating how well you were supported how valued you felt.					
39	The organisation ensured that when you are engaged in work, you are provided with feedback on the outcomes and the contribution you made.					
40	The organisation provided you with references, commendations, letters of support for your work.					
41	The organisation ensured that while you worked with the organisation, you were engaged in ongoing learning and development to support your future career.					
42	The organisation asked you to assess their work on meaningful and ethical engagement in order to continually improve.					

HOW DID THEY DO?



Below 90

This organisation is not considering how to work with young people in a 'meaningful and ethical' way. You should consider carefully your involvement.



90 - 130

This organisation is putting in place some measures to support young people in a 'meaningful and ethical' way. You should review their scores in specific areas and consider whether you are happy to work with them. You can recommend the **guideline** to support them to improve.



130 - 170

This organisation is doing well with engaging young people in a 'meaningful and ethical' way but there is still more they can do. Think about how you could support them to improve in areas with lower scores.



170 - 210

This organisation is thinking carefully about how to work with young people in a 'meaningful and ethical' way and have shown that they have things in place to ensure young people are supported, valued and respected. There is always room to improve but this an organisation leading the way.

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